

TIM PRESTON

ABOUT ME

My ambition is to one day be a writer and director capable of making stories that reach the hearts and homes of people across the world.

EDUCATION

New York University | 2016-2020

Bachelor's Film & Television Production

**Minor(s): Producing
Business of Entertainment, Media, & Tech**

EXPERIENCE

Office Production Assistant | 2022-2024

Disney | Marvel

- Served as on-site Assistant for Kevin Feige, Brad Winderbaum, and other studio executives as needed.
- Managed loss & damage reports, accident reports, and company-wide emails with critical production documents.
- Booked and managed vehicle rentals including EZ-Pass distribution and Ticketing tracking during production.

Office Production Assistant | 2021-2022

Apple+

- Booked and managed vehicle rentals for the production.
- Sent out production blasts via Scenechronize, managed Day Files, maintained all Production logs, and booked hotels for cast and crew.
- Coordinated office lunch, kept inventory of office supplies and craft services, and maintained a clean and organized office environment.


Video Producer & Editor | 2020-2021

305 Fitness

- Produced At-Home fitness segments for the newly developed 305 At-Home platform.
- Operated Camera and Lighting for production of at-home video content.
- Edited video assets from beginning to final product, including adding graphics and uploading completed media.



CONTACT

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 www.timprestonstudio.com

BONUS EXPERIENCE

Testing Coordinator | 2021-2021

Comedy Central

H&S Officer | 2021- 2021

Papa AI Productions

Office Production Assistant | 2022-2022

NBCUniversal

Unit Supervisor | 2018 - 2019

Six Flags Great Adventure